

**Regular Meeting
Nioga Board of Trustees
April 23, 2019
Nioga Headquarters**

The regular meeting of the Nioga Library System Board of Trustees was held on Tuesday, April 23, 2019 at Nioga Headquarters, Lockport, New York.

Present: Craig Bacon, Charles Begley, Mary Anne Braunbach, Anne Engel, Christine Forster, Dan Haight, Jonathan Incho, Marcia Riley, Samantha Schafer, Brenda Whipple, and Marilyn Zaciewski

Absent: None

Staff members present: Tom Bindeman, Lisa Erickson, Tom Loncto, and Karen Meritt

OPEN HEARING

There was no business brought forth in the Open Hearing.

CALL TO ORDER

Mr. Begley called the meeting to order at 6:30 pm.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited by those in attendance.

APPROVAL OF MINUTES

Action: It was moved by Mr. Haight to accept the minutes from the March 19, 2019 meeting as presented. Ms. Schafer seconded and the motion carried.

COMMITTEE REPORTS

Finance and Audit Committee

The Monthly Budget Report for March was included in the Board Packet.

Schedule of Payments - March

General Fund	2019-03 PR & GF	\$141,156.68
LAA Account	2019-03 LAA	\$31,967.68

March 2019 Employee Monthly Payroll Report was also included.

Nominating Committee

Mr. Incho, Chair of the Nominating Committee, noted that there will be two upcoming vacancies on the Nioga Board of Trustees. The Lockport Public Library has nominated Craig Bacon as the candidate for the City of Lockport seat. At the present time there are no nominees for the Niagara County seat.

**Program Committee
2019 Nioga Annual Dinner**

Ms. Zaciewski, Chair of the Program Committee, updated the Board on the 2019 Nioga Annual Dinner plans. The date of the Annual Dinner is Wednesday, May 22nd. The venue is the Quality Inn in Batavia. The theme will be “Barker’s Next Chapter – Where the Story Never Ends.” She also reported that Nioga will be holding “Monte Carlo” style games of chance to raise additional funds for Barker. All trustees were asked to help with these efforts the night of the dinner.

Outreach Award for 2019

The Program Committee recommends Catherine Cooper, Director of the Lee-Whedon Memorial Library, to receive the Outreach Award.

Action: It was moved by Ms. Engel to accept the recommendation of the Program Committee naming Catherine Cooper the Outreach Award winner. Ms. Zaciewski seconded and the motion carried.

Norman Sinclair Library Trustee Award

The Program Committee recommends Kristie Miller, President of the Corfu Public Library Trustees, to receive the Norman Sinclair Trustee Award.

Action: It was moved by Ms. Zaciewski to accept the recommendation of the Program Committee naming Kristie Miller as the Norman Sinclair Library Trustee Award winner. Ms. Riley seconded and the motion carried.

Trustee Certification Recognition

The committee recommends the following trustees receive Trustee Certification recognition:

- ❖ Gloria Nauden — Hoag Library (Albion)
- ❖ Linda Weller — Hoag Library (Albion)

Action: It was moved by Ms. Braunbach to accept the recommendation of the Program Committee for the Trustee Certification designations. Ms. Zaciewski seconded and the motion carried.

PRESIDENT'S REPORT

Update on Barker Public Library

Mr. Begley and Ms. Zaciewski reported on fundraising efforts for the Barker Public Library. Barker Public Library opened at its temporary location in the Town of Barker on April 8th. The building is small but public reaction to the library reopening is favorable.

Nioga Match of Member Library Donations to Barker Public Library

Tom Bindeman reported that donations by member libraries have almost reached the \$5,000 level. Nioga has agreed to donate an additional \$5,000 in matching funds.

Action: It was moved by Ms. Zaciewski to donate an additional \$5,000 in matching funds to the Barker Public Library. Mr. Haight seconded and the motion carried.

Staff Appreciation Breakfast

Nioga's annual Staff Appreciation Breakfast was held on Thursday, April 11th at Nioga Headquarters. Several trustees were in attendance.

Update on *How to Run an Effective Board Meeting* Workshop

Mr. Begley reported on the workshop presented by Attorney and Library Trustee Paul Sikora - "How to Run an Effective Board Meeting" on March 29th.

Sienna Research Report

A Sienna Research Institute Poll reported that 76% of New York residents favor a constitutional amendment to guarantee access to libraries and library services. A copy was included in the Board Packet.

Committee Charges

The President made the following charge to the Personnel Committee:

- Review and finalize plans for evaluation of Executive Director.

The President made the following Charge to the Nominating Committee:

- Review and finalize 2019/2020 slate of officers for the Nioga Board of Trustees.

EXECUTIVE DIRECTOR'S REPORT

Update on 2019/2020 Governor's Proposed State Budget

Tom Bindeman reported that a 5% projected cut in library funding by the Governor was restored by the Assembly and Senate. There was a decrease in funding for State Construction back to the previous amount of \$14 million.

Advocacy Update

Mr. Bindeman reported attending several fundraisers for local legislators. In addition, he reported that 80% of state legislators were contacted requesting their support of library funding.

Update on Census 2020

The New York Library Association (NYLA) has issued a report with information on getting ready for U.S. census reporting. Only \$20 million was approved for funding this effort (instead of \$40 million). Unfortunately, libraries probably won't receive any additional funding to promote and support census efforts. Presumably many patrons without online access will be utilizing libraries to register for the census. Information on this was included in the Board Packet.

Nioga Check Issues

Tom Loncto reported he was contacted by our bank, M&T, about possible counterfeit Nioga checks. The checks were indeed fraudulent (not issued by Nioga). A memo with information on these two checks was included in the Board Packet.

Helpful Information for Meeting Minimum Public Library Standards in New York State

A report issued by Public Library System Directors Organization (PULISDO) and NY State Division of Library Development regarding minimum public library standards in New York State was included in the Board Packet. Mr. Bindeman stated this report is a useful reference tool for trustees. The new regulations go into effect in January 2020.

Patron/Item Counts

A spreadsheet with information on Patron/Item Counts for March 2019 was included in the Board packet.

The State of America's Libraries Report

The State of America's Libraries, a report by the American Library Association (ALA), was included in the Board Packet. It provides information on issues and trends facing all types of libraries today.

Public Library Trustee Newsletter

A copy of the Spring 2019 issue of the Public Library Trustee Newsletter (LTA) was passed out at the Board meeting.

COMMUNICATION, ADVOCACY AND OUTREACH UPDATE

Update on Public Library State Construction Program

Lisa Erickson gave an update on the Public Library State Construction Program for 2018. All applications have been submitted to DASNY. Certain items will no longer be eligible for program funding including asbestos abatement, painting, and landscaping. The State Construction allocation has been reduced for 2019.

Extension Services Update (BTOP)

A report for the month of March 2019 was included in the Board packet.

Youth Services Update

A report on Youth Services from Laura Herold was included in the Board packet.

MEMBER LIBRARY DIRECTORS' AND TRUSTEES' COMMENTS, ISSUES AND CONCERNS

None presented.

OLD BUSINESS

There was no Old Business to discuss.

NEW BUSINESS

None presented.

EXECUTIVE SESSION

Action: It was moved by Ms. Braunbach to go into Executive Session to discuss the union contract that expires in June 2019. Ms. Forster seconded and the motion carried.

The Board entered into Executive Session at 6:50 pm.

END OF EXECUTIVE SESSION

Action: It was moved by Ms. Braunbach to come out of Executive Session, seconded by Ms. Forster and the motion carried.

The Board came back into open session at 7:00 pm.

Nioga Annual Dinner 2019

Nioga's Annual Dinner is Wednesday, May 22nd, at the Quality Inn & Suites in Batavia.

Next Scheduled Board Meeting

The next Nioga Board of Trustees meeting will be June 25, 2019.

ADJOURNMENT

The meeting was adjourned at 7:02 pm.

Secretary