

**Regular Meeting  
Nioga Board of Trustees  
August 27, 2019  
Nioga Headquarters**

The regular meeting of the Nioga Library System Board of Trustees was held on Tuesday, August 27, 2019 at Nioga Headquarters, Lockport, New York.

**Present:** Mr. Craig Bacon, Mr. Charles Begley, Ms. Mary Anne Braunbach, Ms. Christine Forster, Ms. Anne Engel, Mr. Dan Haight, Mr. Jonathan Incho, Ms. Marcia Riley, Ms. Brenda Whipple, and Ms. Marilyn Zaciewski

**Absent:** Ms. Samantha Schafer

**Staff members present:** Tom Bindeman, Lisa Erickson, Karen Meritt, and Tom Loncto.

**OPEN HEARING**

There was no business brought forth in the Open Hearing.

**CALL TO ORDER**

Ms. Engel called the meeting to order at 6:30 pm.

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was recited by those in attendance.

**APPROVAL OF MINUTES**

**Action:** It was moved by Ms. Braunbach to accept the minutes from the June 25, 2019 meeting as presented. Mr. Haight seconded and the motion carried.

**COMMITTEE REPORTS**

**Finance and Audit Committee:**

The Monthly Budget Reports for June and July were included in the Board Packet. Also included were the Monthly Payroll reports for June and July.

Schedule of Payments

June 2019	
General Fund 2019-06G	\$ 106,149.75
LAA Account 2019-06L	\$ 1,343.15
July 2019	
General Fund 2019-07G	\$ 351,617.59
LAA Account 2019-07L	\$ 20,874.46

Mr. Haight reviewed the financial reports for the Board of Trustees. Tom Bindeman reported that 40% of Nioga's State Aid has come in.

**Buildings and Grounds Committee  
Status Report on Approved Grant Applications for 2018/2019 for New York State  
Construction Program**

Lisa Erickson gave a report on grant awards for the 2018-2020 State Construction Program. The amount of funding for this program was increased to \$34 million for the 2019-2021 program.

**Personnel Committee**

Ms. Riley, chair of the committee, reported that it is time to fill out the Executive Director Evaluation Forms. The forms and a return envelope were passed out to the Board members at the meeting. Evaluations are due back to her by September 22, 2019.

**PRESIDENT'S REPORT**

**New Union Contract**

Ms. Engel reported that she has signed the new CSEA contract. It is a one year agreement.

**2019 New York Library Association (NYLA) Annual Conference**

This year's NYLA Conference is November 13th-16th in Saratoga Springs. Any trustees that are interested in going need to let Nioga know right away so arrangements can be made. A copy of the conference program was included in the Board Packet.

**NYLA Annual Conference Scholarship**

NYLA Annual Conference Scholarship in the amount of \$270 per library is provided to all member libraries to help with the cost to attend the conference. It can also be used to help pay for continuing education.

**Niagara Falls Public Library Annual Report for 2018**

Niagara Falls Public Library has issued their Annual Report for 2018. A copy of the report was included in the Board Packet.

**Library Trustees Association (LTA) Newsletter**

The summer 2019 issue of the Library Trustees Association Newsletter was included in the Board Packet.

**Updated Roster of Board of Trustees**

An updated roster of Nioga's Board of Trustees was included in the Board Packet.

**Updated Board of Trustees Committee Assignments**

An updated list of Nioga's Board of Trustees' Committee Assignments was included in the Board Packet.

**2019 New York Library Association (NYLA) Legislative Recap**

A copy of NYLA's Legislative Recap for 2019 was included in the Board Packet.

## **EXECUTIVE DIRECTOR'S REPORT**

### **Update on funding from New York for 2019**

Tom Bindeman gave an update on funding from New York State for 2019. There is no increase in funding compared to 2018 levels.

### **Niagara County Legislator Clyde Burmaster Passes Away**

Niagara County Legislator and Vice Chairman, Clyde L. Burmaster passed away on August 26th. Not only was he a library supporter, he also secured county funding for Nioga and member libraries over the years. A sympathy card was passed around for all trustees to sign.

### **Update on 2019 Nioga Operations Budget**

Tom Bindeman gave an update on the 2019 Nioga Operations Budget.

## **County Funding**

### **Genesee County:**

A presentation was made by Tom Bindeman and library directors to the Human Resources Committee of the Genesee County Legislature on August 19, 2019.

### **Niagara County:**

On a date to be determined, Nioga will meet with the Niagara County Legislative Library Committee before the end of 2019.

### **Orleans County:**

A presentation will be made to the Orleans County Legislature on August 28<sup>th</sup>.

## **Census 2020**

Reporting will be done mostly online. Libraries and staff are needed to help patrons without internet access to complete surveys. A representative from the Census Bureau will give a presentation at Nioga during the Director's meeting scheduled for September 11<sup>th</sup>.

## **2018 Nioga Annual Report approved by New York State Library**

Tom Bindeman reported that Nioga's Annual Report was approved by the New York State Library. Lisa Erickson submits this report on behalf of Nioga.

## **Fundraisers Attended**

Tom Bindeman stated that he attended fundraisers for Senator Rob Ortt, Senator Michael Ranzenhofer, and Assemblyman Michael Norris.

## **Member Library Statistics: Patrons and Items**

A chart detailing the number of registered patrons and number of items owned by member libraries in the System was included in the Board Packet.

### **Various Program Funds Distributed to Member Libraries**

A chart detailing various program funds distributed to member libraries in 2019 was included in the Board Packet.

### **Various Grants from Nioga to Member Libraries for FY2019**

Details on various grants from Nioga to Member Libraries for FY2019 were presented in a spreadsheet included in the Board Packet.

### **Assembly Grants to Nioga Library System**

Nioga received 3 grants from Assemblymen Stephen Hawley, Michael Norris, and Angelo Morinello. Funding amounts and distribution details were included in the Board Packet.

## **COMMUNICATION, ADVOCACY AND OUTREACH REPORT**

### **Report on 2018-2019 State Construction Program**

Lisa Erickson gave an update on the grants that were approved under the Public Library State Construction Program. A report was handed out at the Board meeting.

### **Report on 2019-2020 State Construction Program**

Lisa Erickson gave an update on applications for the 2019-2020 Public Library State Construction Program.

### **Projected Construction Needs of Member Libraries**

A list of the projected construction needs of Nioga's member libraries for the next 5 years was included in the Board Packet.

### **Youth Services Update**

A report on youth services from Laura Herold for July and August including photos from the 2019 Summer Reading Program was included in the Board Packet. The program wrapped up last week.

### **Extension Services Update (BTOP)**

Reports for the months of June and July 2019 were included in the Board Packet.

### **Member Library Directors' and Trustees' Comments, Issues and Concerns**

Mr. Charles Begley reported that he will portray Lockport artist Mr. Raphael Beck at Lee-Whedon Library in Medina on Monday, September 30<sup>th</sup> at 7:00 pm. This free program is presented by the Medina Historical Society.

Ms. Marcia Riley reported that Richmond Memorial Library in Batavia will host author Silas House for a free reading, talk and book signing of his novel *Southernmost* on Thursday, September 26<sup>th</sup> at 7:00 pm.

Ms. Brenda Whipple reported that Yates Community Library in Lyndonville will hold a free “Attend the Author Talk” with Melissa Ostrum on Thursday, September 12<sup>th</sup> at 7:00 pm. She is the author of *Unleaving* and *The Beloved Wild* novels which are set in Western New York.

**Old Business**

There was no Old Business to discuss.

**New Business**

None presented.

**Next Scheduled Board Meeting**

The next Nioga Board Meeting is: Tuesday, October 8, 2019.

**Next Scheduled Committee Meetings (3 scheduled)**

The Buildings and Grounds Committee will meet on October 8, 2019 at 5:00 pm (before the regular board meeting).

The Finance and Audit Committee will meet on October 8, 2019 at 5:15 pm (before the regular board meeting).

The Personnel Committee will meet on October 8, 2019 at 5:30 pm (before the regular board meeting).

**ADJOURNMENT**

The Meeting was adjourned at 7:32 pm.

---

Secretary