

**Draft - Regular Meeting
Nioga Board of Trustees
July 28, 2020
Nioga Headquarters**

The regular meeting of the Nioga Library System Board of Trustees was held on Tuesday, July 28, 2020.

In-person: Craig Bacon, Charles Begley, Dan Haight, Anne Engel, Jonathan Incho, Marcia Riley, Brenda Whipple, and Marilyn Zaciewski.

Via Zoom: Mary Anne Braunbach and Catherine Huber

Absent: Christine Forster

Staff members present: Tom Bindeman and Lisa Erickson

OPEN HEARING

There was no business brought forth in the Open Hearing.

CALL TO ORDER

Mr. Begley called the meeting to order at 5:30 pm.

INTRODUCTIONS

Incoming Trustee, Catie Huber, was introduced to the Board.

APPROVAL OF MINUTES

Action: It was moved by Mr. Haight to accept the minutes from the June 23rd meeting as presented. Ms. Whipple seconded and the motion carried.

COMMITTEE REPORTS

Finance and Audit Committee:

The Monthly Budget Reports for June were included in the Board Packet. Also included was the Monthly Payroll Report.

Schedule of Payments

June 2020

General Fund 2020-06 PR &GF & SRF \$101,788.20

LAA Account 2020-06 LAA \$ 22,164.97

Personnel Committee

Ms. Riley updated the Board on the Executive Director's evaluation.

PRESIDENT'S REPORT

Trustee Election

Mr. Begley updated the Board on the recent election conducted via mail-in ballot. Kristie Miller of Corfu has been elected to fill the Genesee County Seat.

Social Media Policy

Action: Ms. Zaciewski made a motion to approve the Social Media Policy as presented. Ms. Engel seconded and the motion carried.

Death of Sam Leadley

Mr. Leadley passed away on July 2, 2020. He served on the Nioga Board from 2000 to 2010.

Update on Barker

Ms. Zaciewski updated the Board on the progress of the new Barker Library. The Village has requested that the Library pay 1/3 the cost of the total building, which amounts to \$530,000.00. The Barker Board is aggressively seeking grant opportunities.

EXECUTIVE DIRECTOR'S REPORT

State Budget Update

The State Budget was passed on April 3rd with a 4% cut. The state construction program was reduced from \$34 million to \$14 million.

As a result of the pandemic, the caveat in the budget package is that the Governor is allowed to review and modify the budget every two months. The first cutbacks are rumored to be between 15% and 20%. The results of the first review has not yet been released.

Nioga Budget

Tom Bindeman has made a list of possible budget cuts totaling \$49,500. Additional budget reductions cannot be made until there is official confirmation of what the final reduction in state funding will be.

Any substantial funding cuts will have to come with a reduction in staffing.

Update on Niagara Falls

Together with an architectural firm, the Niagara Falls Board of Trustees, is currently reviewing present and future building needs. Also being considered is the possibility of moving back to the old Carnegie Building. Tom Bindeman will keep the Nioga Board apprised of this matter.

Employee Relations Policy

Work on drafting this policy is underway.

Status of Member Libraries Opening

A Status Report was included in the Board Packet. All 21 Member Libraries are open for some type of service.

Update on Hoopla

The cost of this service has increased as usage increases. It has become apparent that Nioga can no longer subsidize this cost. At Tom Bindeman's suggestion, the Alms Governing Council has agreed to shift the full costs to the Member Libraries starting January 1, 2021. Each Library will receive a monthly invoice directly from Hoopla. A report on this service was included in the Board Packet.

Patron Counts

A report was included in the Board Packet.

**Communication, Advocacy and Outreach Report
Report on FY2021-2023 State Construction Program**

Lisa Erickson reported on the FY2021-2023 Public Library State Construction Grant. She stated that the New York State Portal is now open for the next grant cycle. Nioga's allocation this year is \$381,945.

Update on the State Construction Grant Program for FY2020-2022

These grants are still at DASNY and have yet to be approved.

Youth Services Update

A monthly report was included in the Board Packet.

Extension Services Update (BTOP)

A monthly report was included in the Board Packet

MEMBER LIBRARY DIRECTORS' AND TRUSTEES' COMMENTS, ISSUES AND CONCERNS

None reported.

OLD BUSINESS

There was no Old Business to discuss.

NEW BUSINESS

None presented.

OTHER

None presented.

NEXT SCHEDULED BOARD MEETING

The next Nioga Board Meeting is: September 22nd

ADJOURNMENT

The Meeting was adjourned at 6:44 pm.

Secretary