

Regular Meeting
Nioga Board of Trustees
September 28, 2021
Nioga Headquarters

The regular meeting of the Nioga Library System Board of Trustees was held on Tuesday, September 28, 2021 at 6:30 pm.

Present: Craig Bacon, Charles Begley, Mary Anne Braunbach, Jeffrey Laub, Dan Height, Jonathan Incho, Kristie Miller, Patricia Nagel, Andrea Fetterly, and Marilyn Zaciewski.

Absent: none

Staff members present: Tom Bindeman, Lisa Erickson and Laura Jeffery

Guest: Patt Fagan, PR Consultant and Sarah Potwin, Director of Niagara Falls Library

OPEN HEARING

There was no business brought forth in the Open Hearing.

CALL TO ORDER

Mr. Begley called the meeting to order at 6:30 pm.

OATH OF OFFICE

Notary, Lisa Erickson, administered the oath of office to Andrea Fetterly and Patricia Nagel.

PLEDGE OF ALLEGIANCE

Mr. Haight led the Board in the Pledge of Allegiance.

APPROVAL OF MINUTES

Action: It was moved by Ms. Braunbach to accept the minutes from the August 24, 2021 Meeting as presented. Mr. Bacon seconded and the motion carried.

COMMITTEE REPORTS

Finance and Audit Committee

The Monthly Budget Reports for August 2021 were included in the Board Packet. Also included was the Monthly Payroll Report.

Schedule of Payments

August 2021

General Fund 2021-08 \$161,690.91

LAA Account 2021-08 \$ 16,499.00

Mr. Haight stated the accounts are in order.

Buildings and Grounds:

Action: Mr. Bacon made a motion to accept Nioga Library System's State Grant application as presented by the Building and Grounds Committee to replace heating/air conditioning units and also to replace workstations for staff and in the computer training center. Ms. Braunbach seconded and the motion carried.

LIBRARY	PROJECT DESCRIPTION	TOTAL	REQUESTED	RECOMMENDED
Hollwedel (PAV)	Construction of a pavillion; 2 restrooms - 1 ADA compliant	\$118,780	\$89,085	\$89,085
Lee-Whedon (MED)	Land purchase and demolition	\$120,610	\$90,458	\$90,458
Lockport (LOC)	Slate Roof Replacement	\$337,675	\$253,256	\$253,256
Hoag Library (ALB)	Outdoor Library Room	\$355,000	\$266,250	\$266,250
Nioga (NIO)	Classroom and Staff Computer Replacement; replace heating A/C units	\$149,788	\$74,894	\$74,894
North Tonawanda (NTW)	Exterior concrete renovation & replacement	\$33,800	\$25,350	\$25,350
Sanborn (SAN)	Replace A/C unit	\$6,900	\$5,175	\$5,175
Woodward (LRY)	Sidewalk & stair replacement	\$202,500	\$151,875	\$151,875
TOTAL		\$1,325,053	\$867,258	\$867,258
System Allocation		\$927,580	Remainder	\$60,322

Action: Mr. Haight made a motion to accept the Member Libraries' State Construction Grant Applications as presented by the Building & Grounds Committee. Mr. Incho seconded and the motion carried

PRESIDENT'S REPORT

Mr. Begley introduced to the Board **Ms. Patt Fagan**. **She reviewed** surveys collected for Nioga's Plan of Service. She met with Library Directors, Library Staff, Trustees and Patrons.

Action: Mr. Haight made a motion to accept the Plan of Service as presented. Ms. Zaciewski and the motion carried.

Committee Assignments

Mr. Begley discussed with the Board the reassignment of Committee Assignments,

Trustee Roster

A new Trustee Roster was distributed in the Board Packet. Trustees were asked to update. Updated sheets will be included in the next Board packet.

Trustee Handbook Book Club

Information about the Trustee Handbook Book Club was included in the Board Packet.

EXECUTIVE DIRECTOR'S REPORT

Update on virus: Tom Bindeman stated all member libraries are open and that some are asking Patrons to wear a mask while in the Library. Nioga Headquarters is still social distancing.

A status report was included In the Board Packet. All 21 Member Libraries are open.

The State Budget update

Kathy Hochul is in office.

Grants to member libraries

These stats were included in the packet

Patron stats/Items Owned

These stats were included in the packet

Communication, Advocacy and Outreach Report

Update on Bryon-Bergen Library

Several conversations have taken place with the Director of the Monroe County Library System and the Department of Library Development. More information to follow.

Youth Services

A monthly report from Laura Herold was included in the Board Packet.

Extension Services Update

A monthly report from Sara Taylor was included in the Board Packet

OLD BUSINESS

There was no Old Business to discuss.

NEW BUSINESS

Trustee, Kristie Miller is concerned about Haxton's next step toward redistricting.

OTHER

None presented.

EXECUTIVE SESSION

Action: It was moved by Ms. Braunbach to go into Executive Session to Personnel matters. Mr. Incho seconded and the motion carried. The Board went into Executive Session at 7:43 pm.

END OF EXECUTIVE SESSION and ADJOURNMENT

Action: it was moved by Ms. Braunbach adjourn the meeting. Ms. Fetterly seconded and the meeting was adjourned at 8:08 pm.

Action: It was moved by Ms. Zaciewski to accept the Executive Director’s evaluation as presented. Mr. Bacon Seconded and the motion carried

Action: It was moved by Mr. Haight to accept the recommendations in regards to the request for additional staffing. Mr. Incho seconded and the motion carried

NEXT SCHEDULED BOARD MEETING

Next Nioga Board Meeting: November 16th (Snow date of November 24th)

Secretary