

**Approved
Regular Meeting
Nioga Board of Trustees
April 19, 2022
Nioga Headquarters**

The regular meeting of the Nioga Library System Board of Trustees was held on Tuesday, April 19, 2022.

Present: Charles Begley, Mary Anne Braunbach, Kristie Miller, Dan Haight, Jeffrey Laub, Craig Bacon, Jonathan Incho, Patty Nagel, Andrea Fetterly, and Marilyn Zaciewski

Staff members present: Tom Bindeman, Lisa Erickson and Laura Jeffery

Pledge of Allegiance was led by Mr. Haight

OPEN HEARING:

There was no business brought forth in the Open Hearing.

CALL TO ORDER:

Mr. Begley called the meeting to order at 6:29 pm.

APPROVAL OF MINUTES:

Action: It was moved by Mr. Haight to accept the minutes from the March 15, 2022 meeting as presented. Ms. Braunbach seconded and the motion carried.

COMMITTEE REPORTS

Finance and Audit Committee:

The Monthly Budget Reports for March 2022 were included in the Board Packet.

Schedule of Payments – March 2022

General Fund 2022 03-G	\$118,561
LAA Account 2022 03-L	\$ 106,713

March 2022 Employee Monthly Payroll Reports were also included in the Board Packet.

Mr. Haight reported that the accounts are in good standing.

Nominating Committee:

Mr. Incho gave a report for Nominations 2022:

- Jeanne Tuohey is running for the Orleans County seat; nominated by Lee-Whedon Memorial Library
- Marilyn Zaciewski is running for a second term for the Niagara County Seat; nominated by Royalton Hartland Community Library and Barker Public Library
- Jeffrey Laub is running for the Genesee County seat; he recently finished his appointed term and is eligible for a first term; nominated by Richmond Memorial Library

Action:

Mr. Incho made a motion to accept the 2022 Slate of Candidates as presented. Mr. Haight seconded, and the motion carried.

Program Committee:

Ms. Zaciewski updated the Board on plans for the Annual Dinner scheduled for Wednesday, May 18, 2022 at White Birch Golf Course, Lyndonville, NY. The cost per person will be \$25.00. Invitations are going out this week. Guests can arrive at 5:30, the cash bar will be open, and basket tickets sales will be open. Buffet Dinner is at 6:30 and the program will follow right after dinner.

Norm Sinclair Award:

Ms. Zaciewski stated that the Program Committee has recommended Kathy Smith of the Barker Public Library as the recipient of the Norm Sinclair Award. Ms. Smith's nomination narrative was included in the Board Packet.

Outstanding Service Award:

Ms. Zaciewski stated Marjorie Clark from the Wilson Community Library has been recommended as the recipient of the Outstanding Service Award. Ms. Clark's nomination narrative was included in the Board Packet.

Outreach Award:

Ms. Zaciewski stated that the Program Committee needed more information on the nominees for this award and that no decision was made at this time.

Action: Ms. Zaciewski made a motion to accept Marjorie Clark to receive the Outstanding Service Award and Kathy Smith to receive the Norm Sinclair Award. Ms. Fetterly seconded and the motion carried.

PRESIDENT'S REPORT

Sexual Harassment Workshop

The Sexual Harassment Zoom workshops was held on April 13th. Forty-one people participated. There was also a workshop for employees and staff of member libraries on April 6th. Tom Bindeman said that both zoom workshops will be available for three months on the Nioga website. Handouts from the Workshops were included in the Board packet.

Patron Counts/Items Owned:

This document was included in the Board Packet. Tom Bindeman explained that a Non - Resident is a person outside the chartered service area of a member library but still within the Nioga Library System.

Committee Charges

Mr. Begley charged the Nominating Committee:

- Review slate of Officers for 2022/2023:
 - President – Mr. Begley
 - Vice-President – Ms. Braunbach
 - Secretary – Ms. Miller
 - Treasurer – Mr. Haight

Mr. Begley charged the Personal Committee:

- Review and finalize of Executive Director which is due October 1, 2022.

EXECUTIVE DIRECTOR'S REPORT

Update on State Budget:

Tom Bindeman gave an update on the State Budget. The Governor cut 20 million dollars on State Construction in the original budget but gave 2 million in General Library Aid. When the Assembly and the House met they restored the Budget with a 1% increase in State Library Aid and an increase to State construction to 34 million.

Grants from Assemblymen Hawley & Assemblymen Norris, \$25,000 each:

Tom Bindeman stated that he had submitted a spending plan to each Assemblymen. Both Assemblymen suggested that we divide the Grant money between all Libraries in their district. A report on Grants from Assemblyman Hawley and Assemblyman Norris was included in the Board packet.

Library Bill of Rights:

Tom Bindeman asked that all Board Trustees read over the Library Bill of Rights and make notes of questions. At the June meeting there will be discussion on a new Collection Development Policy that will include how the System will handle controversial and challenged books. An attachment on the Library Bill of Rights was included in the Board packet.

System Delivery:

JRM has been doing deliveries for roughly ten to fifteen years. Tom Bindeman stated that the delivery driver travels 1100 to 1200 miles a week. Tom Bindeman also stated that when he looked into other delivery companies, the only two companies that showed interest was a Rochester Company and an Orchard Park Company. Both these companies quoted close to \$100,000 a year. A proposed three year contract with JRM with a 3% increase was included in the Board Packet. Mr. Bindeman also suggested a fuel increase surcharge due to fluctuating gas prices.

Action: Mr. Incho made a motion to accept the System Delivery, 3 year contract. Mr. Haight seconded and the motion carried.

COMMUNICATION, ADVOCACY AND OUTREACH UPDATE

Update on State Construction:

Lisa Erickson explained the three tier state construction approval process:

Tier #1 – Nioga Library System

Tier #2 – Library Development

Tier #3 – Dormitory or DASNY

Lisa Erickson said all member library grants submitted in 2022 have moved to DASNY. This is the final tier of approval and they will be more than likely be approved. She also stated said that the 2018 grants were given a two year extension because of covid-19, that extension is up these grants are now due without exception.

Update on Haxton:

Lisa Erickson, Tom Bindeman and Consultant, Patt Fagan met with the Haxton Memorial Library Board on March 9th. Ms. Fagan created a timeline to work with the Library on moving toward a vote. Lisa Erickson stated that the System will need to file a variance based on the increase in population.

Update on Byron Bergen Library

Lisa Erickson, Tom Bindeman and Consultant, Libby Post met with the Byron Bergen Library in regards to sustainable funding. Different options were discussed. The Library Board has not yet made a decision to pursue a public vote.

BECPL AND OVERDUE FINES:

The Buffalo and Erie County Library System have gone fine-free. As a co-operative system, Nioga is unable to establish a similar program. A report on the amount of money collected in fines for each member library was included in the Board Packet.

Youth Services Update:

A report on Youth Services was also included in the Board packet. Included also is a flier that is being used to recruit summer interns.

Extension Services Update

Reports for the month of March/April 2022 were included in the Board packet.

Old Business

There was no Old Business to discuss.

New Business

Ms. Zaciewski asked if the next Nioga Board on June 21, 2022 could be held at the Yates Community Library in Lyndonville.

Action: Ms. Zaciewski made a motion to have the Nioga Board of Trustees Meeting on June 21, 2022 be held at the Yates Community Library, Lyndonville, NY. Mr. Bacon seconded, one opposed and the motion carried.

ADJOURNMENT:

The meeting was adjourned at 7:55 PM

Secretary