

**Regular Meeting  
Nioga Board of Trustees  
August 23, 2022  
Nioga Headquarters**

The regular meeting of the Nioga Library System Board of Trustees was held on Tuesday, August 23, 2022.

**In-person:** Charles Begley, Andrea Fetterly, Jeffrey Laub, Craig Bacon, Ken Hamilton, Marilyn Zaciewski, Kristi Miller, Mary Anne Braunbach, Jeanne Tuohey, Patty Nagel,

**Staff members present:** Thomas Bindeman, Lisa Erickson and Laura Jeffery

**Excused:** Dan Haight

**OPEN HEARING:**

There was no business brought forth in the Open Hearing.

**CALL TO ORDER:**

Mr. Begley called the meeting to order at 6:21 pm.

**Appointment of Trustee:**

**Action:** It was moved by Mr. Bacon, seconded by Ms. Zaciewski to appoint Mr. Ken Hamilton to fill the Niagara Falls Trustee seat, and the motion carried.

**INTRODUCTIONS:**

Introducing the newest Nioga Trustee Board member, Mr. Ken Hamilton.

**OATH OF OFFICE:**

Notary, Lisa Erickson, administered the oath of office to Mr. Ken Hamilton.

**APPROVAL OF MINUTES:**

**Action:** It was moved by Ms. Fetterly to accept the minutes from the June 21, 2022 meeting. Mr. Laub seconded and the motion carried.

**COMMITTEE REPORTS:**

**Finance and Audit Committee:**

The Monthly Budget Reports for June and July 2022 were included in the Board Packet. Also included was the Monthly Payroll Report.

Schedule of Payments

June 2022	
2022-06PR, GF, & SRF	\$49,375.94
LAA Account 2022-06	\$ 857.09
July 2022	
2022-07PR, GF & SRF	\$48,560.95
LAA Account 2022-07	\$ 3,485.61

Thomas Bindeman reviewed the accounts and also stated State Aid is starting to come in.

**Personnel Committee:**

There will be a Personnel Committee meeting at 5:20 pm. Ms. Braunbach will update the Board on the Executive Director's evaluation.

**Program Committee:**

Ms. Zaciewski stated a donation of \$1290.00 will be sent to PAC from the 2022 Annual Dinner. Ms. Zaciewski also stated the 2023 Annual Dinner will be held in Genesee County.

**Buildings and Grounds:**

Lisa Erickson reported for Mr. Haight.

There will be a committee meeting for Buildings and Grounds at 5:00 pm, September 20, 2022

**Expectation of Awards & Current Applications:**

Ms. Erickson stated there are six member libraries grant applications

**PRESIDENT'S REPORT**

**Board Meeting Date change:**

The Board meeting scheduled for September 27, 2022, rescheduling to September 20, 2022.

**Action:** It was moved by Ms. Tuohey to change the Board meeting to September 20, 2022 as presented. Ms. Miller seconded and the motion carried.

**Grant Funds to Member Libraries spreadsheet** was included in your Board packet.

**Member Library Statistics** was included in your Board Packet.

**Trustee Training:**

In 2023 each Trustee elected or appointed of a public library or association library or Indian library will be required to have a minimum of two hours training each year. An information packet was included in your Board Packet.

**Action:** It was moved by Ms. Braunbach to accept Trustee Training as presented. Ms. Nagel seconded and the motion carried.

**EXECUTIVE DIRECTOR'S REPORT**

**Update on Fine free:**

Thomas Bindeman stated he had meet with the Directors of the six Genesee County member Libraries to discuss going fine free.

**Library Bill of Rights:**

The *Library Bill of Rights* was included in the Board packet.

**Action:** It was moved by Ms. Miller to accept The Library Bill of Rights as presented in the packet. Mr. Bacon seconded and the motion carried.

**Information from a Middleport Resident** regarding banned books from the library was included in your Board Packet.

**Update on building modifications:**

Thomas Bindeman gave an update on the new phone system that has been installed and is up and running.

**Update on Hotspots:**

Thomas Bindeman stated that the 40 Hotspots out at our member libraries are doing well. He also stated that the grant period was extended to March 2023.

**Update on Auditor:**

Thomas Bindeman has talked with a Company regarding doing Nioga’s Non-Profit audit. Mr. Bindeman is waiting to hear back from them.

**Communication, Advocacy and Outreach Report**

**Update on State Construction:**

Lisa Erickson gave an update on member libraries state construction applications.

**BGN/OAK Vote update:**

Lisa Erickson stated BGN/OAK vote is moving forward. Bergen is hiring a consultant out of Rochester.

**Update on member library annual report:**

Tom Bindeman reported that all reports are completed and sent in. he also said that Lisa Erickson is working on a few state questions.

**Youth Services Update:**

A closing report was included in the Board Packet

**Extension Services Update:**

A monthly report was included in the Board Packet

**MEMBER LIBRARY DIRECTORS’ AND TRUSTEES’ COMMENTS, ISSUES AND CONCERNS:**

None presented.

**OLD BUSINESS:**

None presented

**NEW BUSINESS**

Barker Public Library Construction update, the outside of the building is complete.

**OTHER:**

Congratulations to Lockport Public Library on a permanent Story Walk in the Nelson C. Goehle Municipal Park, and one at Day Road Park.

**NEXT SCHEDULED BOARD MEETING:**

The next Nioga Board Meeting is: **September 20, 2022.**

**ADJOURNMENT:**

Action: Ms. Braunbach made a motion to adjourn the meeting, Mr. Hamilton seconded, and the motion carried. The Meeting was adjourned at 7:30 pm.