

**Regular Meeting
Nioga Board of Trustees
April 18, 2023
Nioga Headquarters
Draft #2**

The regular meeting of the Nioga Library System Board of Trustees was held on Tuesday, April 18, 2023.

Present: Charles Begley, Mary Anne Braunbach, Kristie Miller, Dan Haight, Jeffery Laub, Craig Bacon, Jeanne Tuohey, Patty Nagel, Andrea Fetterly

Excused: Marilyn Zaciewski

Staff members present: Tom Bindeman, Lisa Erickson and Laura Jeffery

Pledge of Allegiance was led by Mr. Haight

OPEN HEARING:

There was no business brought forth in the Open Hearing.

CALL TO ORDER:

Mr. Begley called the meeting to order at 6:30 pm.

APPROVAL OF MINUTES:

Action: It was moved by Mr. Haight to accept the minutes from the March 21, 2023 meeting as presented. Ms. Miller seconded and the motion carried.

COMMITTEE REPORTS

Finance and Audit Committee:

The Monthly Budget Reports for March 2023 were included in the Board Packet.

Schedule of Payments – March 2023

General Fund 2023 03-GF, PR & SRF	\$225,503.35
LAA Account 2023 03-LAA	\$ 5,775.23

March 2023 Employee Monthly Payroll Reports were also included in the Board Packet. Mr. Haight reported that the accounts are in good standing.

Thomas Bindeman stated that the auditors will be starting in June 2023 for the FY2022 audit.

Nominating Committee:

Mr. Laub stated that he has received Mr. Hamilton's resignation.

Action: It was moved by Mr. Laub to accept Mr. Ken Hamilton's resignation. Mr. Bacon seconded and the motion carried.

Mr. Laub also noted there are two vacancies on the Nioga Board of Trustees: the City of Niagara Falls Seat and Orleans County Seat.

The Chair of the Nominating Committee, Mr. Laub gave an update on the Slate of Officers for 2023/2024.

2023/2024 Slate of Officers:

President – Mr. Begley

Vice-President – Mr. Laub

Treasure – Mr. Haight

Secretary – Ms. Miller

Action: It was moved by Mr. Bacon to accept the 2023/2024 Slate of Officers. Ms. Fetterly seconded and the motion carried.

Program Committee

Annual Dinner:

Ms. Zaciewski updated the Board on plans for the Annual Dinner scheduled for Wednesday, May 17, 2023 at Batavia Down Park Room, Batavia, NY. The cost per person will be \$32.00. Nioga Board of Trustees invitations were included in your Board packet. The invitations to the member library boards and Directors have been mailed out. Guests can arrive at 5:30, the cash bar will be open, and basket tickets sales will be open. Buffet Dinner is at 6:30 and the program will follow right after dinner. At this time Nioga is accepting baskets and gift cards for the Raffle.

Outreach Award:

Ms. Zaciewski stated that the Program Committee has recommended Mr. Michael Magnuson of Hoag Library as the recipient of the Outreach Award. A report on the nomination narrative was included in the Board packet.

Action: Ms. Nagel made a motion to accept Mr. Michael Magnuson to receive the Outstanding Service Award. Ms. Miller seconded and the motion carried.

PRESIDENT'S REPORT

Trustee Training Sessions:

Mr. Begley stated two Trustee Training Sessions have taken place via Zoom. Certificates will be mailed out in the next couple of weeks for sessions completed. Mr. Begley also stated there are a few more sessions coming up in October.

Update on the Sexual Harassment prevention workshops:

Sexual Harassment Prevention workshops took place on April 5, 2023 for Staff and Employees and April 12, 2023 for Directors and Trustees via Zoom. Certificates will be provided for each person attending the workshop.

Sexual Harassment Policy for Review:

The Sexual Harassment policy was included in the Board Packet for review.

Action: Ms. Miller made a motion to accept the Sexual Harassment policy. Ms. Tuohey seconded and the motion carried.

Amended By-Laws:

A copy of the amended By-Laws was included in the Board Packet. Please replace the prior version in the Trustee Binder.

Patron Counts/Items Owned:

A monthly report was included in the Board Packet

Haxton Memorial Library (Oakfield) update:

Nioga Library System hired Patt Fagan to help Haxton Memorial Library with their vote which will take place in May 2023.

Trustee Acknowledgement:

Ms. Braunbach has completed two full terms of service. Mr. Begley wished Ms. Braunbach Happy Retirement.

EXECUTIVE DIRECTOR'S REPORT

Update on State Budget:

Mr. Bindeman stated there was nothing new to report at this time on the State Budget. Hopefully the State budget will pass the budget soon.

Attendance at Legislators Fundraisers:

Tom Bindeman stated he will be attending two fundraisers, one for Senator Robert Ortt and another for Assemblyman Michael Norris.

Communications, Advocacy & Outreach

Flood in Barker's temporary library location:

Mr. Begley stated that a flood had occurred at the Barker Public Library's temporary location. Nioga tried to assist the library to dry things out by sending in three large fans.

Youth Services Update:

Lisa Erickson stated that a Summer Reading Grant was sent out to all the member libraries. A report on Youth Services was also included in the Board packet.

Extension Services Update

A report for the month was included in the Board packet.

State Construction

Lisa Erickson stated she cannot give a report on state construction until the NYS budget passes.

MEMBER LIBRARY DIRECTORS' AND TRUSTEES COMMENTS, ISSUES AND CONCERNS

Mr. Begley stated that on Saturday, April 22, 2023 there is a meet and greet for the new Director, Beth Paine at the Richmond Library.

OLD BUSINESS

There was no Old Business to discuss.

NEW BUSINESS

Mr. Begley is being presented with the "Key to the Locks" on May 20, 2023.

OTHER

Two articles were put at your place setting. The first article was regarding an incident at the Buffalo & Erie County Public Library and the second one was an incident that happened at the Central Library. Mr. Bindeman stated that the libraries need to have a strong Collection Policy in place.

ADJOURNMENT:

The meeting was adjourned at 7:11 PM

Secretary