

**Regular Meeting
Nioga Board of Trustees
November 28, 2023
Nioga Headquarters**

The regular meeting of the Nioga Library System Board of Trustees was held on Tuesday, November 28, 2023 at Nioga Headquarters, Lockport, New York.

Present: Mr. Charles Begley, Mr. Jeffrey Laub, Mr. Dan Haight, Ms. Andrea Fetterly, Mr. Craig Bacon, Mr. Howard Balaban and Ms. Marilyn Zaciewski

Excused: Ms. Jeanne Tuohey, Ms. Kristie Miller and Ms. Patricia Nagel

Staff members present: Thomas Bindeman and Laura Jeffery

Guests present: Ms. Corliss Bacon (Daughter of Mr. Craig Bacon)

OPEN HEARING

There was no business brought forth in the Open Hearing.

CALL TO ORDER

Mr. Begley called the meeting to order at 6:30 pm.

PLEDGE OF ALLEGIANCE

Mr. Dan Haight led the Board of Trustees in the Pledge of Allegiance.

APPROVAL OF MINUTES

Action: It was moved by Mr. Haight to accept the minutes from the September 26, 2023 meeting as presented. Mr. Balaban seconded and the motion carried.

COMMITTEE REPORTS

Finance and Audit Committee

The Monthly Budget Reports for September and October were included in the Board Packet. Also included were the Monthly Payroll reports for September and October.

Schedule of Payments - September and October 2023

General Fund 2023-09	\$ 397,187.48
LAA Account 2023-09	\$ 9,600.19
General Fund 2023-10	\$ 167,737.07
LAA Account 2023-10	\$ 3,571.40

Mr. Haight reviewed the financial reports with the Board of Trustees.

Review proposed FY2024 Operations Budget

Mr. Haight reviewed the proposed FY2024 Operations Budget with the Board. A copy of the Operations Budget was included in the Board Packet.

Action: It was moved by Mr. Haight to accept the proposed FY2024 Operations Budget. Mr. Bacon seconded and the motion carried.

AUDIT FY2022 UPDATE

Thomas Bindeman stated the Auditors are finalizing the 2022 audit.

Nominating Committee

UPDATE ON BOARD OPENINGS 2024

Mr. Laub stated there will be two upcoming Trustee openings in 2024. The City of Lockport seat will be open; Mr. Bacon's first term will be ending, Mr. Bacon also stated he is willing to continue. The City of Niagara Falls Seat is open.

PRESIDENT'S REPORT

UPDATE ON TRUSTEE TRAINING

Mr. Begley stated Trustee training was a success.

Grants to Member Libraries

A report was included in the Board Packet.

DATE FOR MEMBER LIBRARY HOLIDAY LUNCHEON-December 13, 2023

Nioga will hold a Member Library Holiday Luncheon on December 13, 2023. Lunch will be approximately at 11:30.

Grants to Member Libraries

A report was included in the Board Packet.

Patron Counts/Items owned

A report was included in the Board Packet

Member Library Card registration and renewals

This report was included in the Board Packet

Overdrive statistics

This report was included in the Board Packet

Proposed 2024 Board of Trustees Meeting Dates

A list of the proposed 2024 Nioga Board Meeting dates was included in the Board packet.

Action: It was moved by Mr. Bacon to accept the meeting dates as presented. Ms. Fetterly seconded and the motion carried.

Holiday Schedule for 2024

A report of proposed 2024 Holidays was included in the Board Packet.

Action: It was moved by Mr. Haight to accept the Holiday Schedule as presented. Mr. Laub seconded and the motion carried.

Charge to Committees

Mr. Begley gave the following charge to the Nominating committee to review board opening for 2024.

MEET WITH NFL BOARD PRESIDENT & DIRECTOR TRUSTEE OPENING

NFL opening. A handout was given at the meeting.

CENTRAL LIBRARY DEVELOPMENT GRANT

A handout given at the meeting, and was discussed in detail.

EXECUTIVE DIRECTOR'S REPORT

Update on State Funding

Thomas Bindeman gave an update on funding from the New York State Budget. The State budget will have a tough next couple of years.

Update on 2024 Nioga Budget

A proposed 2024 budget was included in the Board Packet. Thomas Bindeman stated that the Budget is within the target of projection.

LAA Budget

The LAA budget report was included in the Board Packet. Thomas Bindeman explained that the LAA budget is a separate entity with separate accounts from Nioga's budget and accounts. LAA is run by the member libraries and the budget and expenditures are approved by the Alms Group.

NEW TRUSTEE HANDBOOK

A new Trustee Handbook was handed out at the meeting.

COMMUNICATIONS, ADVOCACY AND OUTREACH UPDATE ON STATE CONSTRUCTION

2022 Construction Applications have been approved. Thomas Bindeman reported that the State allotment for the upcoming cycle is over \$900,000. Nioga asks Directors to start planning now for future projects. Construction funding is uncertain from year to year.

UPDATE ON BRYON-BERGEN LIBRARY 414 VOTE

Lisa Erickson stated the Bergen vote was a success, the Byron vote however, was not successful.

TOWN OF PORTER FUNDING ISSUE

The Town of Porter Board has an allotment of funds that they split in half and give half to Youngstown Free Library and the other half to Ransomville Free Library. The Youngstown Board of Trustees attended the Town of Porter Board meeting, asking for more funding, stating, take funding from Ransomville Free Library.

Extension Services Report

A monthly report from Sara Taylor was included in the Board Packet.

Youth Services Report

A monthly report from Laura Harold was included in the Board Packet.

MEMBER LIBRARY DIRECTORS' AND TRUSTEES' COMMENTS, ISSUES AND CONCERNS

None presented

OLD BUSINESS

None presented

NEW BUSINESS

None presented.

NEXT SCHEDULED BOARD MEETING

The next Nioga Board Meeting is January 24, 2024
(or January 30, 2024 if rescheduled due to inclement weather).

EXECUTIVE SESSION

Action: It was moved by Mr. Haight to go into Executive Session. Mr. Bacon seconded and the motion carried.

The Board went into Executive Session at 7:10 PM

END OF EXECUTIVE SESSION

Action:

Action:

ADJOURNMENT

The Meeting was adjourned at 7:30 PM.

Secretary