

**Regular Meeting
Nioga Board of Trustees
April 16, 2024
Nioga Headquarters
Proposed**

The regular meeting of the Nioga Library System Board of Trustees was held on Tuesday, April 16, 2024.

Present: Charles Begley, Mary Anne Braunbach, Kristie Miller, Dan Haight, Jeffery Laub, Craig Bacon, Jeanne Tuohey, Patty Nagel, Andrea Fetterly and Marilyn Zaciewski

Excused: none

Staff members present: Tom Bindeman, Lisa Erickson and Laura Jeffery

Pledge of Allegiance was led by Mr. Haight

OPEN HEARING:

There was no business brought forth in the Open Hearing.

CALL TO ORDER:

Mr. Begley called the meeting to order at 6:30 pm.

APPROVAL OF MINUTES:

Action: It was moved by Mr. Haight to accept the minutes from the March 19, 2024 meeting as presented. Ms. Tuohey seconded and the motion carried.

COMMITTEE REPORTS

Finance and Audit Committee:

The Monthly Budget Reports for March 2024 were included in the Board Packet.

Schedule of Payments – March 2024

General Fund 2024 03-GF, PR & SRF	\$173,115.91
LAA Account 2024 03-LAA	\$ 98,932.77

March 2024 Employee Monthly Payroll Reports were also included in the Board packet.

Mr. Haight reported that the accounts are in good standing.

Nominating Committee:

Mr. Laub gave an update on the two vacancies on the Nioga Board of Trustees: the City of Lockport Seat and the Niagara County Seat. Mr. Laub also stated Mr. Craig Bacon will run for his second term for the City of Lockport seat, and Mr. Charles Begley will run for his first term for the Niagara County seat.

The Chair of the Nominating Committee, Mr. Laub gave an update on the Slate of Officers for 2024.

2024/2025 Slate of Officers:

President – Mr. Begley
Vice-President – Mr. Laub
Treasurer – Mr. Haight
Secretary – Ms. Miller

Action: It was moved by Ms. Fetterly to accept the 2024/2025 Slate of Officers. Mr. Bacon seconded and the motion carried.

Program Committee

Annual Dinner:

Ms. Zaciewski updated the Board on plans for the Annual Dinner scheduled for Wednesday, May 23, 2024 at The Wurlitzer Building Event Center, 908 Niagara Falls Blvd., North Tonawanda, NY. The cost per person will be \$32.00. Invitations were included in the Board Packet. The invitations to the member library boards and Directors have been mailed out. Guests can arrive at 5:30 and basket tickets sales will be open. The buffet dinner is at 6:30 and the program will follow right after dinner.

The Outstanding Service Award:

Ms. Zaciewski stated that the Program Committee has recommended Lockport Public Library as the recipient of the Outreach Award. The nomination narrative was included in the Board packet.

The Annual Outreach Award:

Ms. Zaciewski stated that the Program Committee has recommended Michele Timby, Niagara Falls Public Library for this award. The nomination narrative was included in the Board packet.

The Norman Sinclair Award:

Ms. Zaciewski stated that the Program Committee has recommended Kathy Zipkin, Richmond Memorial Library for this award. The nomination narrative was included in the Board packet.

Action: Ms. Zaciewski made a motion to accept Lockport Public Library to receive The Outstanding Service Award and Michele Timby, Niagara Falls Public Library to receive The Annual Outreach Award and Kathy Zipkin, Richmond Memorial Library to receive The Norman Sinclair Award. Mr. Laub seconded and the motion carried.

PRESIDENT'S REPORT

Trustee Training Sessions:

Mr. Begley stated two trustee training sessions have taken place via Zoom. Certificates will be e-mailed out. Mr. Begley also stated there are a two additional sessions scheduled in October 2024.

Update on the Sexual Harassment prevention workshops:

Sexual Harassment Prevention workshops took place on April 3, 2024 and April 10, 2024 via Zoom. Certificates will be e-mailed to participants.

Sexual Harassment Policy for Review:

An updated Sexual Harassment Policy was included in the Board Packet for review.

Action: Ms. Miller made a motion to accept the Sexual Harassment Policy as presented. Ms. Nagel seconded and the motion carried.

Patron Counts/Items Owned:

Reports were included in the Board Packet

2023 Annual Report:

The Library System operated under its approved Plan of Service in accordance with its provision of Education Law and Regulations of the Commissioner, and assures that the annual report was reviewed and accepted by the Board.

Action: Mr. Bacon made a motion to submit Nioga's Annual Report submitted to the State. Ms. Tuohey seconded and the motion carrier.

EXECUTIVE DIRECTOR'S REPORT

Update on State Budget:

Thomas Bindeman stated that the New York State Budget has not yet been approved.

Update on Union Negotiations:

Thomas Bindeman updated the Board on Union negotiations.

Update on Newfane Public Library:

Thomas Bindeman stated that a Director has been hired and Newfane now has five acting Trustees. Newfane Public Library will tentatively open in May. An article was passed out at the meeting.

Communications, Advocacy & Outreach

Youth Services Update:

A report on activities in Youth Services was also included in the Board packet.

Extension Services Update

A report for the month was included in the Board packet.

MEMBER LIBRARY DIRECTORS' AND TRUSTEES COMMENTS, ISSUES AND CONCERNS

Ms. Zaciewski stated that the Barker Public Library will be opening soon and having an Open House.

OLD BUSINESS

There was no Old Business to discuss.

NEW BUSINESS

There was no new business brought forward.

OTHER

Annual Dinner: May 23, 2024

Next regular meeting: June 18th

ADJOURNMENT:

The meeting was adjourned at 7:00 PM

Secretary