

Regular Meeting  
Nioga Board of Trustees  
September 24, 2024  
Nioga Headquarters  
Proposed

The regular meeting of the Nioga Library System Board of Trustees was held on Tuesday, September 24, 2024 at 6:15 pm.

**Present:** Charles Begley, Jeffrey Laub, Kristie Miller, Craig Bacon, Howard Balaban, Marilyn Zaciewski, Dan Haight, Andrea Fetterly and Jeanne Tuohey

**Excused:** Patty Nagel, Tammam Kinan

**Staff members present:** Thomas Bindeman, Lisa Erickson and Laura Jeffery

**OPEN HEARING**

There was no business brought forth in the Open Hearing.

**CALL TO ORDER**

Mr. Begley called the meeting to order at 6:30 pm.

**PLEDGE OF ALLEGIANCE**

Mr. Haight led the Board in the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

**Action:** Ms. Fetterly made a motion to accept the minutes from the August 20, 2024 meeting as presented. Mr. Laub seconded and the motion carried.

**COMMITTEE REPORTS**

**Finance and Audit Committee:**

The Monthly Budget Reports for August 2024 was included in the Board Packet. Also included was the Monthly Payroll Report.

Schedule of Payments

August 2024	
General Fund 2024-08	\$ 23,559.20
Special Revenue Fund 2024-08	\$370,870.49
LAA Account 2024-08	\$ 1,961.78

Mr. Haight stated that the accounts are in order.

**Audit update:**

Lumsden & McCormick, LLP is still working on the audit.

**Buildings and Grounds:**

Summary of State Construction Grant Applications was included in the Board packet.

Nioga Library System State Construction 2024/2025 Cycle					
LIBRARY	PROJECT	PROJ AMT	REQUEST	REC AWARD	MATCH %
Corfu Public Library	Crawlspace renovation; Replace Flooring for leveling; Replace existing thru-wall book return with exterior book return; Rear entry landing renovation and main entrance way; Add handicap accessibility fixture throughout library; Mechanical room renovation to resolve leaking	\$130,645	\$117,581	\$117,581	90%
Hoag Library	Soundproof partitions for meeting rooms	\$60,977	\$0	\$0	
Hollwedel Memorial Library	Heated storage unit; Entranceway renovation for handicap access	\$125,000	\$0	\$0	
Lee-Whedon Memorial Library	New Addition	\$1,890,615	\$1,701,554	\$789,520	42%
Lockport Public Library	LED lighting fixtures	\$207,100	\$186,390	\$186,390	90%
Richmond Memorial Library	Update bathrooms in children's for ADA compliance	\$140,000	\$0	\$0	
Royalton Hartland Community Library	New Sump pump; new door	\$4,222	\$3,800	\$3,800	90%
Sanborn-Pekin Free Library	New Roof; Venting for boiler	\$58,313	\$52,482	\$52,482	90%
Yates Community Library	New Roof	\$24,450	\$22,005	\$22,005	90%
	<b>APPROPRIATION TOTAL</b>	<b>2,641,322</b>	<b>2,083,811</b>	<b>1,171,777</b>	

**Action:** Mr. Haight made a motion to accept the Member Libraries' State Construction Grant Applications as presented by the Building & Grounds Committee. Mr. Bacon seconded and the motion carried.

**Personnel Committee:**

**Update on the Executive Director Evaluation:**

Ms. Miller stated she will get everything ready for the Executive Director’s Evaluation.

**Program Committee:**

Ms. Zaciewski stated the 2025 Annual Dinner will take place in Orleans County. She is looking into locations.

**PRESIDENT'S REPORT**

**Resolution on NYSLRS Standard Work Day**

TITLE	Standard Work Day (Hrs/day)
Executive Director	7
Librarian IV	7
Librarian II FT	7
Librarian II PT	6/3 days
Automated Systems	7
Senior Library Clerk FT	7
Senior Library Clerk PT	6/3 days
Administrative Assistant	7

**Action:** Mr. Balaban made a motion to accept the Resolution on NYSLRS Standard Work Day as presented. Ms. Miller seconded and the motion carried.

**Upcoming Trustee Training Oct. 16<sup>th</sup> and Oct. 23<sup>th</sup> 6-8 pm:**

Mr. Begley stated there will be two Trustee Trainings, Oct 16<sup>th</sup> and 23<sup>rd</sup>. Each session is two hours long. The Law Office of Stephanie Cole Adams, PLLC will conduct the workshops via Zoom.

**Barker Update:**

Mr. Begley updated the Board on Barker Public Library’s Grand Opening which was on August 24, 2024 at 10 AM.

**Patron stats/Items Owned:**

A monthly report was included in the Board packet.

**EXECUTIVE DIRECTOR'S REPORT**

**Update on State Funding:**

Thomas Bindeman stated 2025 will be a tight budget year.

**Upcoming Directors' Meeting, Wednesday 9/25:**

Thomas Bindeman stated that Nioga's Attorney, Stephanie Cole Adams is going to give a Presentation on the Freedom of Information Law (FOIL).

**Annual Reports:**

Thomas Bindeman stated that Nioga's Annual Report has been officially approved.

**Fundraiser for Paul Bologna:**

Thomas Bindeman and Lisa Erickson attended a Fundraiser for Paul Bologna. Mr. Bologna is running for election to the New York State Assembly to represent District 144.

**Censorship Update:**

Censorship article, written by Sharon Bailey, was included in the Board packet.

**Freedom to Read statement:**

Thomas Bindeman recommended the Board of Trustee adopt the *Freedom to Read Statement* as an official policy of the Library System. Information was included in the Board packet

Action: A motion was by made by Mr. Haight to table the adoption of the *Freedom to Read Statement*. Mr. Balaban seconded and the motion carried.

**Central Library Update:**

A letter was included in the Board packet addressed to Niagara Falls Library Board President Mr. Grant.

Action: A motion was made by Mr. Haight to approve the letter be sent to NFL Board President, Mr. Grant as presented. Mr. Bacon seconded and the motion carried.

**Communication, Advocacy and Outreach Report**

**State Construction Update:**

A State Construction packet of information was included in the Board packet.

**Youth Services:**

A monthly report was included in the Board Packet.

**Extension Services Update:**

A monthly report was included in the Board Packet.

**OLD BUSINESS:**

None presented

**NEW BUSINESS:**

None presented

**OTHER:**

None presented

**NEXT SCHEDULED BOARD MEETING:**

Next Nioga Board Meeting: Tuesday, November 19, 2024

**ADJOURNMENT:**

The Meeting was adjourned at 7:10 PM.

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Secretary