

Regular Meeting
Nioga Board of Trustees
September 23, 2025
Nioga Headquarters

The regular meeting of the Nioga Library System Board of Trustees was held on Tuesday, September 23, 2025.

Present: Charles Begley, Jeffrey Laub, Kristie Miller, Craig Bacon, Howard Balaban, Marilyn Zaciewski, Dan Haight, Andrea Fetterly, Jeanne Tuohey, Patty Nagel and Tammam Kinan

Excused: None

Staff members present: Thomas Bindeman, Lisa Erickson and Laura Jeffery

GUEST: Mr. Jeremy Smith, CPA with Lumsden McCormick Certified Public Accountants

OPEN HEARING

There was no business brought forth in the Open Hearing.

CALL TO ORDER

Mr. Begley called the meeting to order at 6:30 pm.

PLEDGE OF ALLEGIANCE

Mr. Haight led the Board in the Pledge of Allegiance.

APPROVAL OF MINUTES:

Action: Ms. Miller made a motion to accept the minutes from the June 24, 2025 meeting as presented. Mr. Haight seconded and the motion carried.

COMMITTEE REPORTS

Finance and Audit Committee:

AUDIT REPORT:

Mr. Haight introduced Jeremy Smith with Lumsden & McCormick, LLP. Mr. Smith reviewed the FY2024 audit.

Action: Mr. Haight made a motion to accept the Audit for FY2024 as presented. Ms. Fetterly seconded and the motion carried.

The Monthly Budget Reports for June, July and August 2025 were included in the Board Packet. Also included was the Monthly Payroll Report.

Schedule of Payments

June 2025

General Fund 2025-06

\$ 25,701.64

LAA Account 2025-06

\$ 3,220.71

July 2025

General Fund 2025-07

\$ 125,926.61

LAA Account 2025-07

\$ 6,849.25

August 2025

General Fund 2025-08

\$ 110,758.14

LAA Account 2025-08

\$ 1,934.61

BUILDINGS and GROUNDS:

Summary of State Construction Grant Applications were included in the Board packet.

Nioga Library System State Construction 2025/2026 Cycle					
LIBRARY	PROJECT	PROJ AMT	REQUEST	REC AWARD	MATCH %
Lockport Public Library	The library will replace two flat roofs that are 19 & 20 years old	\$463,163	\$416,847	\$416,847	90%
Hoag Library	Soundproof partitions for meeting rooms	\$78,476	\$70,628	70,628	90%
Hollwedel Memorial Library	Heated 1,050 sq. ft. storage addition to the southeast corner at the back of the library building and new parking lot.	\$246,050	\$221,445	\$221,445	90%
Haxton Public Library	Replace air conditioners and lighting; install security cameras, outdoor digital sign and new circulation desk.	\$174,885	\$157,397	\$157,397	90%
Richmond Memorial Library	Renovate two restrooms and area of egress to increase accessibility.	\$47,100	\$42,390	\$42,390	90%
Total		\$1,009,674	\$908,707	\$908,707	
	APPROPRIATION TOTAL	1,171,777		\$908,707	

Action: Mr. Haight made a motion to accept the Member Libraries' State Construction Grant Applications as presented by the Building & Grounds Committee. Mr. Laub seconded and the motion carried.

Personnel Committee:

Update on the Executive Director Evaluation:

No update at this time.

PRESIDENT'S REPORT

Upcoming Trustee Training Oct. 15th and Oct. 29th 6-8 pm:

Mr. Begley stated there will be two upcoming Trustee Training sessions, Oct 15th and 29th. Each session is two hours long. The Law Office of Stephanie Cole Adams, PLLC will conduct the workshops via Zoom.

Patron stats/Items Owned:

A monthly report was included in the Board packet.

Accept Niagara County Funds \$294,690:

Action: Mr. Haight made a motion to accept the Niagara County Funds as presented. Ms. Kinan seconded and the motion carried.

Accept Genesee County Funds \$53,680:

Action: Mr. Bacon made a motion to accept the Genesee County Funds as presented. Ms. Fetterly seconded and the motion carried.

Accept Local Library Services Aid \$83,912:

Action: Mr. Balaban made a motion to accept the Local Library Services Aid as presented. Ms. Miller seconded and the motion carried.

Personnel upgrade:

Action: Mr. Bacon made a motion to upgrade Kevin Michki to a Librarian III, step 5. Ms. Kinan seconded and the motion carried.

EXECUTIVE DIRECTOR'S REPORT

Update on State Funding:

Thomas Bindeman stated 20% cuts is what is being stated for the upcoming budget year.

Update on Nioga Budget:

Thomas Bindeman stated the 2026 budget will be ready for November's Meeting.

Upcoming Directors' Meeting, Wednesday 10/1/25:

Thomas Bindeman stated that Mr. Christopher Harris, EdD and Ms. Andrea Fetterly from the Genesee Valley BOCES are going to give a 3 hour presentation titled "Demystifying AI for Public Libraries"

LAA Budget:

The Budget was included in the Board packet.

Communication, Advocacy and Outreach Report**State Construction Update:**

A State Construction packet of information was included in the Board packet.

Youth Services:

A monthly report was included in the Board Packet.

Extension Services Update:

A monthly report was included in the Board Packet.

OLD BUSINESS:

None presented.

NEW BUSINESS:

None presented.

OTHER:

Mr. Bacon stated there will be a “300 Years Celebration” at Fort Niagara in 2026.

NEXT SCHEDULED BOARD MEETING:

Next Nioga Board Meeting: Tuesday, November 25, 2025

ADJOURNMENT:

The Meeting was adjourned at 6:53 PM.

Secretary